

Apprenticeships: Team Leading

Course Overview

This apprenticeship is designed for team leaders who are concerned with motivating their team and achieving agreed outputs, and for people who are preparing to take on a Team Leader's role. It's a training programme that's relevant in any sector, providing a range of skills related to team performance and motivation.

Our programme will equip your employees with the core competences needed by today's team leaders.

Course Content

There are four components to this apprenticeship, providing the Learner with a broad knowledge in Team Leading:

- NVQ L2 Team Leading
- VRQ L2 Award in Team Leading
- Key Skills: L2 Communication
- Key Skills: L1 Application of Number

On achieving the qualification, Team Leaders will have a deeper understanding and demonstrate competence in the key areas of:

- Managing their own resources
- Providing leadership for their team
- Developing productive relationships with their colleagues
- Understanding organisational policies in relation to employee performance
- Ensuring their own actions reduce risks to health & safety
- Understanding how to motivate people and give positive feedback

How we deliver this course

To enable an effective apprenticeship programme to be designed, we initially work with your training or HR team to arrange a needs analysis, which will lead us to developing learning plans for every individual participant. Existing skills levels are taken into account, and mapped against organisational objectives.

Our expert assessors will visit employees in their workplace without disrupting work, to observe their performance and guide, support and coach them throughout the apprenticeship.

During the NVQ training, we will use scenarios and case studies based on your own organisation, and we'll make sure our staff get to know you well. Assessment is through a number of means including: direct observation by the Assessor, personal statements by the Learner about their work and testimonies by their manager/colleagues about their work and capabilities.

The Technical Certificate is delivered in a workshop style over 3 days, supported by individual workbooks. Assessment is through reflective reviews and a work-based assignment.

Key skills are delivered by portfolio compilation, consisting of a number of projects/assignments. There is also a supervised test.

The apprenticeship will require a commitment of one to two days a month by both the employee and the employer, for up to a year.



“Working together as a team with your peers on the team building day out was extremely beneficial, enjoyable and above all fun!”

Lisa Biesty, Commercial Manager DCFC

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